

# TRU4

TRU4 (Pty) Ltd is inviting applications for the position of OPERATIONS MANAGER at our SSTG division.

TRU4 (Pty) Ltd is an STCW approved Maritime Education and Training Institution (MET) operating several Training centres across South Africa under our SSTG brand. We offer Risk related services, Learner Management and Online Courses through our AYMS division. SSTG (a division of TRU4) is seeking to hire an Operations Manager to join our leadership team. You will be in charge of providing inspired leadership for the operation of our organization's Maritime training department (MET), which involves making important policy and strategic decisions, as well as the development and implementation of operational policies and procedures. You will also be assisting our Human Resources department with recruiting, when necessary, and help promote a company culture that encourages morale and performance.

## **Post: Operations Manager**

### **Minimum Requirements**

- Bachelor's degree in management or related field.
- At least 5 years of experience in management, operations, and leadership.
- Sea-going experience would be advantageous but not a requirement. Similarly, experience in a training environment would be advantageous.
- Understanding of general finance and budgeting, including profit and loss, balance sheet, and cash-flow management.
- Ability to build consensus and relationships among managers, partners, and employees.
- Excellent communication skills, adaptable and hard working.

### **Duties:**

- Provide inspired leadership for the organization.
- Make important policy, planning, and strategy decisions.
- Develop, implement, and review operational policies and procedures.
- Assist HR with recruiting when necessary.
- Oversee budgeting, reporting, planning, and auditing.
- Work with senior stakeholders.
- Ensure all legal and regulatory documents are filed and monitor compliance with laws
- Work with the CEO to determine values and mission, and plan for short and long-term goals.
- Support worker communication with the management team.

**Closing Date:** 31 May 2022.

Please forward a detailed CV to [submit@tru4.co.za](mailto:submit@tru4.co.za) and quote the post reference as OPM 002 in the subject line.

If you have not heard from us within 5 days of the closing date, please consider your application unsuccessful.