

**The Society of Master Mariners  
South Africa  
EXECUTIVE COMMITTEE**

Hon. Gen. Secretary  
Telephone: 0217942280  
Fax: 0217947158  
E-Mail: coljanf@telkomsa.net  
Mobile: 083 250 3380

The Society of Master Mariners South Africa  
PO Box 1956  
CAPE TOWN  
8000

**Minutes of the Executive Committee Meeting of the Society of Master Mariners held at the Maritime Room in The Cape Peninsula University of Technology on the 1<sup>st</sup> February 2011.**

**1. Opening**

- a. The Vice President (RW) opened the meeting at 19h00 Hrs

**2. Present**

- a. R Whitehead (RW), Vice President (Chair), C Flockhart(CF), K Burchell (KHB) ,  
b. B Greenwood, G Mannall, R Farren-Hanford, J Davies (by electronic communications)

**3. Apologies**

- a. R.Martin

**4. Appointment of Hon. Gen. Secretary**

- a. In view of the work load that is placed on the Cape Town Branch Hon.Gen.Secretary and to separate the two functions Keith Burchell was nominated as Hon. General Secretary of the Committee by R Whitehead and seconded by C Flockhart.

**5. Matters arising from previous minutes:**

**a. Website**

RW continuing to investigate position with the present advertisers accounts and it was agreed that it would be better to start with a clean slate.

**b. New Brochures**

RW had arranged the printing and distribution of new Brochures. It was agreed that this was well done and a positive move.

**6. Follow up actions on 27<sup>th</sup> August 2010 Congress Resolutions.**

**a. Financial Accounts:**

A set account with respect to the Durban Branch Financial Statements for 2009 and 2010 were received from the President and tabled at the meeting. They will be passed to the new Auditors once appointed.

**b. Central Fund**

Central Fund Current Account Balance as at 31<sup>st</sup> January 2011 = R79, 288.12

These accounts have been transferred to Cape Town with new signatories being the Vice President, Hon. Treasurer and C. Flockhart.

**c. Benevolent Fund**

Benevolent Fund Call Account balance as at 28<sup>th</sup> January 2011 = R 230,887.41

This account has been transferred to Standard Bank Cape Town

Benevolent Fund Unit Trusts balance not available as permission for internet password access has still to be obtained. Transfer application documents, with designated new signatories has been completed and are ready for submission to Old Mutual in respect of the transfer of control of the Unit Trusts and advising of the transfer of the Executive Committee to Cape Town.

**d. Joint SAIMENA/SOMSSA initiative with respect to Class 1 Certification NQF standing**

A meeting had been held with SAIMENA and a way forward plotted. This included appointing an appropriate Master Mariner to the combined task team and Colin Johnsen or Simon Pearson were put forward and RW would follow this up.

It was agreed that the target date for submission of the proposal to SAMSA would be the 31<sup>st</sup> March 2011.

**7. Membership**

The following proposed members were laid before the committee for approval and were approved:

- a. P.W. Schutz
- b. H.Schutemaker

The following resignation was tabled through ill health and accepted with regret.

- c. R. Walker

**8. IFSMA matters**

- a. The IFSMA Congress was due to be held in June 2011 in Halifax, Canada and society representative needs to be nominated or alternatively a proxy given. Rick Sullivan had been approached at the Cape Town Branch meeting and had indicated that he might be able/prepared to go if he the Society could subsidise his internal flight in Canada (he is signing off around the date of the conference) and accomodation costs. **This was approved in principle by the meeting subject to details being provided**

**9. NEXT MEETING**

**10.** This would be held at 1730 on Tuesday, 1st March 2011 at CPUT

**R Whitehead**

**VICE PRESIDENT**

**K Burchell**

**HON. GEN SECRETARY**